

# Geographe Community Landcare Nursery Inc.

## By-laws

22<sup>nd</sup> June 2020

### **Membership**

The membership of the Association shall be open to all persons, other Incorporated Associations and Corporate organisations who subscribe to the Objectives of the Association who:

1. Complete a membership application that will be considered/ratified by the management committee at their next scheduled meeting.
2. Pay the prescribed nomination and membership fees as prescribed at the Annual General Meeting. Membership fees may be waived by a decision of the Management Committee.
3. A member is a financial member of the Association if their subscription is paid within 3 months from the 1<sup>st</sup> July.
4. Financial members are entitled to become elected members of the Management Committee and exercise voting rights.

### **Membership Types**

There shall be 5 types of membership:

1. Ordinary member with full voting rights. This includes regular volunteers.
2. Associate member: Corporate. Corporate membership is for profit making organisations, they are entitled to one (1) vote at AGM & general meetings.
3. Associate member: Affiliate. Affiliate membership is for non-profit making organisations, they are entitled to one (1) vote at AGM & general meetings.
4. Associate member: Junior. for individuals who have not attained the age of 18 years, with no voting rights.
5. Life member with full rights and privileges of an Ordinary Member.

### **Management Committee**

The Management Committee shall comprise the following:

Chairperson  
Deputy Chairperson  
Secretary  
Treasurer  
Coordinator (Manager) of nursery  
Volunteer representative  
GeoCatch representative  
WaterCorp Representative  
Two to five ordinary members of the Association.

### ***Executive Committee***

The Executive Committee shall comprise the following:

Chairperson  
Deputy Chairperson  
Secretary  
Treasurer  
Coordinator (Manager) of nursery

### ***Financial Matters***

The executive committee will determine unapproved expenditure limits with the Nursery Coordinator at least once per year.

### ***Employment***

1. The Association is the employer of all paid staff.
2. The Executive Committee shall determine Criteria and remuneration of positions in accordance with employment agreements and compliance with the relevant employment award.
3. All vacant employment positions to be advertised in the local newspaper and appropriate industry journals calling for applicants.
4. Applications will be assessed and suitable applicants interviewed by the Executive Committee and if required by addition of external expertise against agreed criteria.
5. The Executive Committee will review employment positions every two years or as required against agreed criteria.